



## DEPARTMENT OF EDUCATION

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**PUBLIC MEETING:** DPAS-II Advisory Committee Meeting

**MEETING DATE AND TIME:** Thursday, September 29, 2016 – 1:00 pm

**PLACE:** Delaware Department of Education

401 Federal Street, Dover, DE 19901 - 2<sup>nd</sup> Floor Cabinet Room

### Meeting Minutes

#### **MEMBERS PRESENT**

Dr. Susan Bunting  
Susan Frampton  
Jill League  
Max Rodriguez  
Senator David Sokola  
Jennifer Smith  
David Tull  
T. J. Vari

#### **DEPARTMENT STAFF/OTHER MEMBERS PRESENT**

Laura Schneider, DDOE Representative Non-Voting Member  
Donna Johnson, State Committee of Education Ex Officio Non-Voting Member  
Kimberly Rodriguez, DDOE Administrative support  
Kelley Brake, DDOE Representative

#### **MEMBERS ABSENT**

Sherry Antonetti  
Representative Earl Jaques, Jr.  
Suzette Marine  
Meghan Wallace

Laura Schneider, non-voting member asked the Committee to introduce themselves and introduced the administrative assistant.

The meeting was called to order at 1:05 p.m. by Dr. Susan Bunting, Acting Chair for the DPAS II Advisory Committee.

#### **Approval of Agenda**

The agenda was approved by the Committee.

**Title 14, Chapter 12, § 1275 - DPAS-II Advisory Committee Information was sited:** The committee shall consist of certain amounts of members at the table from each district / organization.

- John Marinucci mentioned that he felt David Tull should serve on the Committee instead of himself. John Marinucci appointed David Tull to serve on the Committee for DSBA and removed himself from the Committee's table.
- Questions were asked about the year terms with the Cabinet Secretaries. How will the elections affect the current Committee? A recommendation was made based on the election and changes to the administration to meet in January instead of December.
- A question was asked about a quorum. Eight members are needed to have a quorum and to vote. If a representative was voting for the Committee member, it is considered an official vote.
- Donna Johnson, Ex-Officio non-voting member commented on the business rules and sited **Executive Order Number Sixty-One** signed by the Governor on August 11, 2016. *"Members serving by virtue of position may appoint, in writing and in advance of a particular scheduled meeting or on a permanent basis, a designee to serve in their stead and at their pleasure. Members appointed by Governor shall serve at the pleasure of the Governor".*

A motion was made by Max Rodriguez to adopt the language as mentioned by Donna Johnson, Ex-Officio to be able to appoint a designee to serve and vote on their behalf with the Committee. The appointee's name must be submitted in writing prior to the meeting. A second motion was made by David Tull. **The motion was approved.**

### **Meeting Minutes**

David Tull made a motion to approve the June 2016 meeting minutes. A second motion was made by Max Rodriguez. **The motion was approved.**

### **Selection of Chair and Co-Chair**

A motion was made by David Tull to appoint Dr. Susan Bunting as Chair for the Committee and seconded by Senator Sokola. **The motion was approved.**

A motion was made to appoint Jennifer Smith as Co-chair for the Committee. **The motion was approved.**

### **Selection of Committee Meeting Dates**

November 16, 2016 (Wednesday) 1:00 – 3:30

February 9, 2017 (Thursday) 4:00 – 6:00

May 11, 2017 (Thursday) 10:00 – 12:00

**Other Business – Discussion**

1. HB 399 was signed after the agenda was posted but has not been released. Senator Sokola and Laura Schneider gave a synopsis of HB 399 and mentioned that next year it was to give equal weight and show what equal weight should look like in a system that is not mathematically generated. There are 5 components to the teacher evaluation system (DPAS II) where 1-4 are generally classroom observation, instruction and professional responsibility. Laura is working as a support to the districts. The evaluation report should be reviewed.

- Donna Johnson read the code to the committee regarding the DPAS Advisory Committee Members responsibilities in HB 399. The mathematical algorithm should be implemented in the pilot in the 16/17 School year. An evaluation should be done at least every 2 years.
- Senator Sokola mentioned that the date could be moved. Would need feedback from the School District then it could be moved.
- Dr. Susan Bunting mentioned that the Subcommittee discussed the Bill and brought this to their Advisory Committee to discuss. The Subcommittee ended on June 30, 2016.
- Laura Schneider mentioned HB 399 is not a department initiative and that the Department does not have a survey in mind but will work with the Charter Schools who adopted it to choose survey questions together but are not insisting a particular survey at this time. The purpose of the survey is for their pilot only. The survey is part of an evidence collection for a rating of Component IV.

A comment was made to print off the inversed version and mentioned that there were two versions placed on the regulation by the Senate. The Amendment 2 that was placed on HB 399 in the Senate changed language that had already been removed from the Bill. It created rewriting of the code because Amendment 2 came into change something that was no longer there. The language was meant to be for a particular section and the code was supposed to be modified. The pilot was only supposed to be for a short period of time.

Many discussions were held about the algorithm and the rubrics and the RFP.

***\*A request for the RFP on the agenda for May. Would like to see how many districts have signed on so that unnecessary money is not spent by the department.***

A motion was made by Max Rodriguez to recommend to the Legislature to amend the section to add 18/19 and to amend Section 5 around the RFP that says on or before June 30, 2019.

Senator Sokola mentioned that the department is not the one who pushes the information to the districts but rather they could ask the legislators if they are interested amending it.

Laura Schneider gave clarification and asked if they would rather have someone interested in the piloting the mathematical algorithm first.

Suggestions were made that conversations may need to be had with the Districts first.

***The motion by Max Rodriguez was withdrawn.***

Additional conversations were held about when the rubric was discussed and if there were mathematical flaws discovered that would make it unable to be implemented. We don't want to rate this if there are flaws and may need to make changes.

Donna Johnson mentioned that if there is a flaw without the rubric, we don't want to evaluate or rate them. Donna also gave a recommendation that the Committee made a motion explaining their understanding about what Number 2 is in relation to Section 5 and explaining the understating about what Section 4 number G 2 is.

Comments were made that they need to try to get some interest but not for this year. This would be for next year.

A motion was made by Max Rodriguez for this Committee to recommend to DOE that for a school to be part of the program they must use the algorithm in its entirety and seconded by David Tull. **The motion failed.** (2 Yes / 5 No / 1 Assumption).

A motion was made by Jill League that the committee accept the schools request to be a part of the pilot if they are using the mathematical algorithm with a clarification on the language of extent practicable if during the pilot they find the mathematical algorithm to be flawed that they can bring those recommendations immediately back to the advisory committee at the Department of Education to be reevaluated at that time and Seconded by Senator Sokola. **The motion passed.**

#### **Possible Topics for Future Meetings**

1. Surveys
2. Look at the rubric
3. Idea of 5 components
4. 85% Presence
5. Review of Pilots for Alternative Systems
6. Rubric Streamlines

**Other possible topics mentioned by Laura Schneider:**

1. Current Alternative Systems. Exploration of surveys from other states (tripod survey from Massachusetts).
2. Working with Laurel (problems of practice) professional growth and accountability. Training for the leaders to give meaningful feedback to get to the next level.

**Public Comment**

A person can speak at the end of the meeting if they signed up on the sheet. No public comments for this meeting.

**Administrative support**

- Send the draft minutes to Chair and Co-chair prior to review. They will turn around in 48 hours. Susan will send out to the committee after any changes have been made and I finalize them.
- Forward all documents in one e-mail with the minutes
- Make sure that we have someone to take minutes

**Adjournment**

The meeting adjourned at 3:24 p.m.